



### Middle School Readiness Checklist

This checklist will help you prepare to apply to middle school. We suggest starting early, as some application deadlines come during the fall of the year prior to when your child would start middle school. Some items may not apply, depending on the types of schools you choose.

- [Arrange a meeting](#) with a Navigator to help you identify what you are looking for in a middle school for your child. Navigators will walk you through a [priorities assessment](#) to define your values and determine your “must-haves” to help guide your search.
- Do an initial search and arrange to visit your top choices. Be sure to research whether your chosen middle school(s) feed(s) into or receives priority at a particular high school and how your chosen middle school(s) support students in enrolling in the right high school for them. Click [here](#) for a more in-depth look at what you should consider when planning a school visit.

School 1: \_\_\_\_\_ Check when visit is completed

School 2: \_\_\_\_\_ Check when visit is completed

School 3: \_\_\_\_\_ Check when visit is completed

- Find the enrollment deadlines for your top choices. Click [here](#) for more on enrollment.

Application deadline (school 1): \_\_\_\_\_

Application deadline (school 2): \_\_\_\_\_

Application deadline (school 3): \_\_\_\_\_

- Determine the documentation you will need to apply for your top three schools. The following is a list of documents which may or may not be required, depending on your school(s) of choice. Be sure to [check your school's profile](#) for specific enrollment requirements.
  - Proof of residency (bill with your name and address)
  - Your child's birth certificate
  - Immunization/physical/shot records
  - Parent ID/ driver's license
  - Parenting plan/court order or proof of guardianship (if applicable)
  - Gifted and Talented test results (if applicable)
  - Other: \_\_\_\_\_